



The Registrar,  
National University of Pakistan  
Islamabad.

Subject: **APPLICATION FOR AFFILIATION WITH NATIONAL UNIVERSITY OF PAKISTAN  
ISLAMABAD**

The application along with forms and annexures duly filled in is submitted for the consideration of affiliation in the following BS (4-Years) Programme(s):

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

I solemnly affirm that the facts declared in the application are correct to the best of my knowledge.

It is requested that the application for affiliation in above requested programs may kindly be considered. The undersigned undertakes to abide by all the Rules and Regulations laid down by the National University of Pakistan and to maintain the record/ facilities properly.

Yours Sincerely,

**Liaison Name:** \_\_\_\_\_

**College/ Institute Name:** \_\_\_\_\_

**Contact No.** \_\_\_\_\_

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**Signatures & Stamp**

**CHECK LIST**  
**APPLICATION FORM FOR GRANT OF AFFILIATION**

1	<b>Name of College/Institution</b>	
2	<b>Original Receipt of Affiliation Fee</b>	
3	<b>Postal Address</b>	
4	<b>Phone/ Cell Phone/ Fax No.</b>	
5	<b>Email Address</b>	
6	<b>Programme(s)/Subject(s) applied for affiliation</b>	Attach list of Academic Programs indicating Major subjects as <b>Annexure-I.</b>
7	<b>Subjects already affiliated (if any) Reference No.</b>	Attach list as <b>Annexure-II.</b>
8	<b>Detail of other disciplines being run with BISE (Intermediate) etc.</b>	Discipline, Affiliation/Recognition, Enrolment
9	<b>Management Body (For private institutions only)</b>	Attach copy of the Memorandum and Article of Association as <b>Annexure-III.</b> Attach copy of the Registration Certificate for the current session from Registrar Joint Stock Company, under the Societies Registration Act XXI of 1860 as <b>Annexure-IV.</b>
10	<b>Registration of the Institution/College (For private institutions only)</b>	Attach copy of Registration Certificate under the Punjab Private Educational Institutions (Promotion & Regulation) Ordinance Rules 1984 from Government of the Punjab, Education Department Lahore/concerned District Govt. Attach as <b>Annexure-V.</b>
11	<b>NOC from the concerned Govt. Department (for Govt. Institutions only)</b>	Attach as <b>Annexure-VI.</b>

12	<b>Efficiency &amp; Discipline Rules/Code of Conduct</b>	Attach copy of the Rules for employees as <b>Annexure-VII.</b> Attach copy of the Rules for students as <b>Annexure-VIII.</b>
13	<b>Prospectus</b>	Attach as <b>Annexure-IX.</b>
14	<b>Certificate that no other discipline is beingrun in collaboration / affiliation with any other University.</b>	Attach as <b>Annexure-X.</b>
15	<b>Building: Owned/Rented, Total Area, Covered Area</b>	Attach copy of Rent deed/Registry as <b>Annexure-XI.</b> Attach detail of infrastructure on <b>Form A.</b> Attach copy of the Map as <b>Annexure-XII.</b>
16	<b>Hostel(s) Facility</b>	Attach the detail of hostel facilities as <b>Annexure-XIII.</b>
17	<b>Staff Residences</b>	Attach the detail of staff residences as <b>Annexure-XIV.</b>
18	<b>Finances: Development Funds, Recurring Funds, Reserve Fund</b>	Attach detail on <b>Forms B &amp; C.</b> Attach Bank guarantee/certificate as <b>Annexure-XV.</b>
19	<b>Sports Facilities: Grounds, Equipment</b>	Owned/Acquired. Attach documents as <b>Annexure-XVI.</b> Attach detail on <b>Form D.</b>
20	<b>Library: Detail of Books, Other facilities</b>	Attach detail on <b>Form E.</b>
21	<b>Laboratories</b>	Attach detail on <b>Form F.</b>
22	<b>Teaching Staff</b>	Attach detail on <b>Form G.</b>
23	<b>Non-Teaching Staff</b>	Attach detail on <b>Form H.</b>
24	<b>Others</b>	Attach as <b>Annexure-XVII.</b>

DETAIL OF INFRASTRUCTURE

Name of College/ Institute \_\_\_\_\_

Total Area: \_\_\_\_\_

Covered Area: \_\_\_\_\_

Sr. No.	Detail of Rooms/ Halls/ Labs/ Libraries/Cafeteria/ Playgrounds etc.	Size	Number	Remarks

Signature \_\_\_\_\_

Designation \_\_\_\_\_

## NATIONAL UNIVERSITY OF PAKISTAN

STATEMENT OF NON-RECURRING (DEVELOPMENT) RECEIPT &  
EXPENDITURE FOR THE YEAR \_\_\_\_\_

NAME OF COLLEGE/ INSTITUTE \_\_\_\_\_

Receipts	Amount	Expenditure	Amount
Opening balance*		Building Construction Repair Others	
		Furniture Purchase Repair Others	
College Funds/Fee		Equipment Purchase Repair Others	
Govt. Grant(s)		Library	
Others		Others	
Total		Total	

\*Give detail of resources.

Signature \_\_\_\_\_

Designation \_\_\_\_\_

## NATIONAL UNIVERSITY OF PAKISTAN

STATEMENT OF RECURRING RECEIPT & EXPENDITURE FOR THE  
YEAR \_\_\_\_\_

NAME OF COLLEGE/ INSTITUTE \_\_\_\_\_

Receipts	Amount	Expenditure	Amount
Opening balance		Salaries	
		Whole time faculty, Visiting faculty, Admin. /Office Staff Others	
Income from Fee*			
Govt. Grant(s)		Building Constructio nRepair Others	
Others		Rent of Building Telephone Electricity Sui Gas	
		Furniture	
		Lab. Equipment	
		Library	
		Sports	
		Medical Facility Miscellaneous	
Total		Total	

\*Give details of fee i.e., Admission Fee, Tuition Fee, Funds, and Other charges per student per year for each program.

Signature \_\_\_\_\_

Designation \_\_\_\_\_

NATIONAL UNIVERSITY OF PAKISTAN

STATEMENT OF SPORTS FACILITIES/ GROUNDS/ EQUIPMENT

NAME OF COLLEGE/ INSTITUTE \_\_\_\_\_

Sr. No.	Item	Quantity	Remarks

Signature \_\_\_\_\_

Designation \_\_\_\_\_







**NATIONAL UNIVERSITY OF PAKISTAN**  
**STATEMENT OF TEACHING STAFF FOR THE YEAR \_\_\_\_\_**

NAME OF COLLEGE/ INSTITUTE \_\_\_\_\_

Sr. No.	Name of the Teacher	Qualification				Designation	Nature of Appointment (Permanent/ Visiting)	Salary	Date of appointment	Experience at other colleges	Remarks
		Degree	Subject	Passing Year	Institution/ University						

Signature

Designation

NATIONAL UNIVERSITY OF PAKISTAN  
STATEMENT OF NON-TEACHING STAFF FOR THE YEAR \_\_\_\_\_

NAME OF COLLEGE/ INSTITUTE SEEKING AFFILIATION \_\_\_\_\_

Sr. No.	Name	Qualification				Designation	Nature of Appointment	Salary	Date of appointment	Experience	Remarks
		Degree	Subject	Passing Year	Institution/ University						

Signature \_\_\_\_\_

Designation \_\_\_\_\_